



**NORTH AMERICAN AEROSPACE DEFENSE COMMAND
AND
UNITED STATES NORTHERN COMMAND**



26 June 2014

MEMORANDUM FOR ALL SERVICES, USCG, AND NGB CSEL MGMT OFFICES

FROM: HQ NORAD and USNORTHCOM/J1
250 Vandenberg St Ste B016
Peterson AFB CO 80914

SUBJECT: Request for Nomination - JTF-CS Senior Enlisted Advisor

1. Request nominations from each service, USCG, and National Guard for the position of JTF-CS Senior Enlisted Advisor, eJMAPS 00037308, with a 10 Nov 14 reporting date. Nominations are requested by 1 Aug 14.
2. This is a Two-Star Nominative Command Senior Enlisted Leader position. This position serves as the principle advisor to the JTF-CS Commander on all enlisted matters. Responsible for providing the Commander, Deputy Commander, Chief of Staff and directors with the enlisted perspective from both the tactical and strategic level with regards to the unit's mission, vision, goals, objectives, Theater Security Cooperation and Defense Support to Civil Authorities. Responsible for monitoring the health, welfare and morale of the command and its Family members. Provides direct assistance to the Family Readiness Group and the Morale, Welfare and Recreation (MWR) committees on functions and activities. Responsible for the joint enlisted professional education and development of all enlisted personnel. Coordinates with Staff Directorates and senior enlisted personnel on enlisted utilization to facilitate accomplishing the unit's mission and upholding the core values of the organization within the commander's intent. Responsible for assisting with the deployment readiness of the command and deploys during both real word events and deployment readiness exercises when alerted.
3. Potential candidates must possess a Top Secret/SCI clearance, have graduated SEL experience, with joint/combined experience desirable but not mandatory.
4. Nomination packages must include:
 - a. Military resume or career brief, SURF, ERB, etc.
 - b. Candidate's top five evaluations.
 - c. Candidate's letter of intent.
 - d. A GO/FO/SES letter of endorsement from the member's chain of command.
 - e. Contact information to include phone numbers, mailing address, and email.
5. Packages may be scanned and emailed to N-NC/J13 Strength Management Branch at n-nc.peterson.n-ncj1.mbx.j13-omb@mail.mil. My points of contact are Mr. Martin H. Thomas Sr. or COL Hope F. Williams. They can be reached at DSN: 692-3249 or 5939 (Comm: 719-554-3249 or 5839).

JEFFREY S. YOCUM
Colonel, USAF
Director of Manpower and Personnel